



## UNV VOLUNTEER TERMS OF REFERENCE

### **Preamble:**

The United Nations Volunteers is the UN organization that supports sustainable human development globally through the promotion of volunteerism, including the mobilization of volunteers. It serves the causes of peace and development through enhancing opportunities for participation by all peoples. It is universal, inclusive and embraces volunteer action in all its diversity.

This post is a UNV volunteer assignment based on the values of free will, commitment, engagement and solidarity, which are the foundations of volunteerism. Volunteering brings benefit to the individual volunteer as well as the society at large. It enhances social cohesion and enriches communities.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UNV volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UNV volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich your understanding of local and social realities, as well as create a bridge between yourself and the people in your host community. This will make the time you spend as UNV volunteer even more rewarding and productive.

**1. National UNV Post Title:** Water & Sanitation Specialist

**2. Project Title:** Water and Sanitation in the refugee-hosting areas

**3. Duration:** initially 3 months

**4. Location, Country:** Kampala, Uganda

**5. Expected starting date:** January 2008

**6. Brief Project Description:** To support UNHCR to provide assistance in water and sanitation sectors in the refugee operation at the field level.

**7. Host Agency/Host Institute:** UNHCR Uganda

### **8. Description of Duties:**

Under the overall supervision of the Senior Programme Officer in Kampala, with technical support from UNHCR's Technical Support Section (TSS), and in close collaboration with relevant Government Departments, and implementing partners, the Water/Sanitation Specialist will perform the following duties and functions:

- provide technical guidance, supervision and reporting on implementation and operation management of emergency WatSan activities carried out by the Implementing Partner (IP).
- jointly with technical staff of the IP, conduct detailed needs and resource assessment and contribute to design and formulation of technical plans for short- and medium-term WatSan sector development in the settlement, taking into account practical aspects of implementation, and relevant technical specifications and guidelines.
- develop and implement a mechanism for monitoring, evaluation and reporting of construction works as well as operation and management of water and sanitation related activities carried out in the field, with components of beneficiary participation and their direct involvement in the operation of those services and facilities.
- review technical proposals and requests received by the Office, and evaluate and recommend to the Office on the relevancy and usefulness of the proposals.
- on behalf of the Office, coordinate with IPs, Govt technical departments, and the beneficiaries on all technical issues, and facilitate for timely and cost-effective implementation of the proposed technical activities.
- supervise, monitor and evaluate activities implemented, and compile draft sectoral reports covering water and sanitation and other technical areas as instructed by the Office.



- **Promotion of Volunteerism**

As a UNV volunteer, you are expected to promoting volunteerism and engaging in volunteering activities. As such you are encouraged to:

- A first step is to strengthen your knowledge and understanding of the concept of volunteerism by reading relevant UNV and other publications and taking active part in UNV activities and also to get acquainted with traditional and/or local forms of volunteerism in the host community.

Specific ways to promote volunteerism include:

- Networking and building relationships with local organizations, groups or individuals and support and/or participate in local volunteering initiatives;
- Encouraging and mobilizing co-workers, fellow UNV volunteers and members of the local community to play an active part in the development of their community;
- Contributing articles/write-ups on field experiences and submit for UNV publications/websites, newsletters, press releases, etc.;
- Initiating and/or participate in local volunteer groups. Assist them in submitting stories, experiences to the World Volunteer Web site;
- Promoting or advising local groups in the use of OV (online volunteering), or encourage relevant local individuals and groups to use OV whenever technically possible.

#### 9. Results /Expected Output:

- As described in the job description

#### 10. Qualifications/Requirements:

- Graduation in Civil Engineering,
- Working experience in Water Supply (pumps, generators, boreholes, surface water, water treatment, distribution pipe lines etc.),
- Attitude and aptitude commitment to refugees and ability to work in an UNHCR context in cooperation with Government counterparts,
- Good communication and proficiency in technical writing,
- Good analytical skills,
- Good team player and strong interpersonal skills,
- Computer literacy and fluency in spoken and written English, and
- Ability to work effectively in challenging situations including field locations.
- Will require frequent travel to all refugee settlements in Moyo, Adjumani, Arua, Yumbe, Hoima, Masindi, Isingiro and Kyenjojo Districts.

#### 11. Competencies:

- **Computer skills:** MS Office
- **Language skills:** English

#### 12. Conditions of living: Kampala

#### 13. Application

Applications including a cover letter and CV should be sent to the UNV Programme Officer via e-mail address: [registry.uq@undp.org](mailto:registry.uq@undp.org)

Please note that this position is open to nationals of Uganda only.

Deadline for applications: **Friday, 11 January 2008**

**NB:** Only short-listed candidates will be contacted.